

MEXT Research 2027: Application Check List

Applicant's Full Name on each form		As written in your passport:		
	Documents	Number	Check by applicant	Check by Embassy
①	Application Form (Use the 2027 form)	3 Originals		
②	Placement Preference Application Form (Use the 2027 form)	(Document for final candidates ONLY)		
③	Field of Study and Research Plan (Use the 2026 form) *Research plan proposal can be extended up to 3 pages (A4) with attached papers)	1 Original + 2 copies (*Note 4)		
	Photographs (4.5×3.5 cm, taken within the past 6 months, upper body, full-faced, no hats. Softcopy photo can be inserted in the application)	3 Identical Photos (*Note 5)		
④	Academic transcript for all academic year of university attended	1 Original + 2 copies (*Note 6)		
⑤	Certificate of graduation or degree certificate of the university attended	1 Original + 2 copies (*Note 7)		
⑥	Recommendation letter from the president/dean or the academic advisor at the current or last university (Free style letter, or using recommendation form)	1 Original + 2 copies(*Note 8)		
⑦	Medical Certificate (Use the 2027 form after passing the exam in June 29, 2026)	1 Original + 2 copies		
⑧	Abstracts of theses (If the applicant has written theses. A4 1-2 pages)	3 copies (*Note 9)		
⑨	Certificate of language proficiency(Only in case the applicant has documents attesting to competency in Japanese or English: the original is unnecessary)	3 copies		
⑩	Recommendation from the present employer, if currently employed. (Free style letter, or using recommendation form)	1 Original + 2 copies		
⑪	Photograph(s) showing applicant's own works of art (A4 format) or a digitally recorded media of musical performance for Arts & Music Major	1 Original + 2 copies		
	Copy of Palestinian ID Card	3 Copies		
	Copy of Passport	3 Copies		

Note 1: West Bank applicants must submit the above documents BY HAND to ROJ in Ramallah before the deadline of **(Thursday June 04, 2026)**. Gaza Strip Applicants, follow the instruction in our website by sending the application online.

Note 2: **DO NOT USE STAPLES** for compiling the application sets. Paper clips can be used. الرجاء عدم تدييس أو تكييس الأوراق واستخدام المشابك فقط.

Note 3: These documents must be written in English only. A document written in any other language must be attached with English or Japanese translation (no need for official notary translation but your own is enough. In Word File).

Note 4: "Field of Study and Research Plan" should describe the applicant's past & present field of study & **Research theme and plan in Japan** as it will serve as an important reference for placement of the applicant to a university in Japan.

Note 5: The photograph data can be pasted or inserted in the Application Form and print them out.

Note 6: (a) Applicants who have already graduated from a university undergraduate program: an academic transcript of the program; (b) Applicants who have already completed a degree program at a graduate school: academic transcripts of the undergraduate & the graduate programs; (c) Applicants who are now pursuing an undergraduate degree: an academic transcript that covers from the year of enrollment to the term for which grades have been determined at the time of application for the scholarship; (d) Applicants who are now pursuing a graduate school degree: an academic transcript of the undergraduate program & an academic transcript of the degree program at the graduate school (more details: "Application Guidelines" p7, Article 9. Note 6).

Note 7: A copy of the graduation certificate or the degree certificate obtained from the last university attended is acceptable if the copy is attested by an authorized official of the university. Don't submit originals as the submitted documents will not be returned. Those who are pursuing an undergraduate or graduate degree must also submit a certificate of graduation when he/she graduates from that program by the time selection results are finalized.

Note 8: Recommendation letter must be newly requested for the MEXT scholarship. Signatures must be original. Photocopies or printouts are not acceptable. Please ask recommender to put 2 copies at the envelop.

Note 9: For abstracts of the theses, abstracts of the graduation thesis and any presented papers will be acceptable. These abstracts will be used as basic data for evaluation of the applicant's academic ability. Make sure the applicant's full name is on the first page of the abstracts.

Note 10: **Put circled numbers in the right upper corner of each page of all the documents from ① to ⑪ as organized in this checklist**

Note 11: **Sort the documents (from ① to ⑪) into 3 groups (Original documents, Copy 1 and Copy 2)**